



## Maintenance & Facility Support

**Status:** Part-time (16 hours / week)

**Working Days:** Typically Tuesday - Thursday; a spirit of flexibility is expected

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Lakeview Church is a part of the Free Methodist Church in Canada.  
Our mission is Joining God in the Renewal of All Things.

### Role Summary:

The Maintenance and Facility Support Person will be responsible for building and property maintenance and overseeing the work of volunteers and contractors.

### Requirements:

- Fully aligned with the mission and postures of Lakeview Church
- Experience with labour work
- Experience working on projects as a team
- Experience with mechanical, electrical, plumbing, and carpentry is an asset
- Experience managing volunteers or staff

### Responsibilities:

- Oversee facility repairs and upkeep
- Oversee preventative maintenance procedures
- Ensure building and equipment meet all safety, security and fire regulations and policies
- Oversee landscaping and snow removal
- Recruit a team of volunteers to support maintenance projects
- Monitor work performed by contractors and volunteers

### Core Competencies:

- Planning and Organizing
- Focus on Quality
- Decision Making and Problem Solving
- Delegating
- Initiative
- Independence
- Sociability
- Collaboration
- Attention To Detail

### Reports To:

- Operations Manager



**Application:**

If you are interested in this position, we want to hear from you.

To apply, please send your resume & cover letter to [resumes@lakeviewchurch.com](mailto:resumes@lakeviewchurch.com)

Applications will be received until April 8, 2022 or until a suitable candidate is found.